

No. Ft.(PF)-8/2018/JICA/EC Meeting/Vol.-1/6163-6164
Himachal Pradesh Forest Department

Dated Shimla, the 16-01-2024


From: Addl. Pr. CCF & CPD (JICA-PIHPFEM&L) Totu, Shimla-5 To: 1. Addl. Project Director, JICA, Kullu
2. Addl. Project Director, JICA, Shimla

Subject: Proceedings of the 18th Meeting of Executive Committee held under the Chairmanship of Chairman Executive Committee of "Society for Improvement of Forest Ecosystems Management & Livelihoods in H.P." registered for implementation of JICA assisted PIHPFEM&L.

Memo:

Enclosed please find herewith Proceedings of the 18th Meeting of Executive Committee held on 26th December, 2023 in the Conference Hall, O/o CPD (JICA-PIHPFEM&L) under the Chairmanship of Chief Project Director, Chairman Executive Committee of "Society for Improvement of Forest Ecosystems Management & Livelihoods in H.P." registered for implementation of JICA assisted PIHPFEM&L. This is for favour of your kind information and further necessary action.

Encl: As above.



Project Director (JICA-PIHPFEM&L)-
cum-Member Secretary
Totu, Shimla-171011

Endst. No. As above

Dated Shimla, the

Copy is forwarded with proceedings for information and further necessary action to:

1. All Programme Managers under JICA-PIHPFEM&L.
2. Subject Matter Specialist (GIS/MIS) / (Livelihoods & Training), O/o CPD (JICA-PIHPFEM&L).
3. Accounts Section of PMU Shimla.


Project Director (JICA-PIHPFEM&L)-
cum-Member Secretary
Totu, Shimla-171011

Proceedings of the 18th Executive Committee Meeting held under the Chairmanship of Chief Project Director (Chairman, Executive Committee) of the Society for Improvement of Forest Ecosystems Management & Livelihoods in H.P. registered for implementation of JICA assisted PIHPFEM&L.

The 18th meeting of Executive Committee of the Society was held on 26.12.2023 at 11:00 AM in the Conference Hall, O/o Chief Project Director (JICA-PIHPFEM&L), Totu, Shimla. The list of the officers/officials present in the meeting is enclosed as Annexure-A.

Agenda Item No. 1:-

Review of the Agenda Items of the 17th Executive Meeting held on 24.03.2023

No.	Action Items	Decisions taken in the meeting
34	Hiring of M&E consultant for developing MIS.	<p>Project Director (Admin & Fin.) apprised the Executive Committee that the JICA India is in the process of creating a MIS Prototype for pan India which will be used for Forestry Projects and the same will be followed to developed MIS system for JICA-PIHPFEM&L but till now the action from JICA India is still awaited.</p> <p>The Executive Committee decided that a fresh RFP will be floated for hiring the Project Management Consultancy (PMC) with consultants of Medicinal Plants, Livelihood, Forestry & Biodiversity and Monitoring & Evaluation Consultant to develop MIS.</p> <p>The Chairman Executive Committee further directed Local Expert (Sustainable Forest Ecosystems Management and Biodiversity Conservation) and JOA-IT, PMU Shimla to finalize the RFP Document for hiring of PMC and the same will be sent to JICA India Office for approval.</p> <p>Agenda Item Stands.</p>

Agenda Items-12th Meeting of Executive Committee

No.	Action Items	Decisions taken in the meeting
5	Monitoring method of IGA.	<p>Project Director (Admin & Fin.) apprised the Executive Committee that the format for sales done by IGAs has been shared with the field offices and the information till October, 2023 has been received in this office. The sale and purchase register has been prepared by Program Manager (Livelihood & Training) and Proramme Manager (Rural Financing & Marketing) and sent to the field offices through e-mail.</p> <p>The Chairman Executive Committee directed Program Manager (Marketing & Rural Financing) and Program Manager (Livelihood & Training) to</p>

	formulate a mechanism that will monitor the progress of the staff as well as Data/progress reported by the field staff and if required the App/Software for the same could be developed. Agenda item Stands.
--	--

Agenda Items-14 Meeting of Executive Committee

No.	Action Items	Decisions taken in the meeting
19	Discussion about conducting of High Power Committee Meeting.	Project Director (Admin & Fin.) apprised the Executive Committee that the Single File was sent to Chief Secretary for seek the date and time for High Power Committee but the worthy Chief Secretary directed that the review taken by Chief Secretary of the EAPs on quarterly basis be considered as HPC meeting. Agenda item dropped.

Agenda Items-16th Meeting of Executive Committee

No.	Action Items	Decisions taken in the meeting
10	Implementation of Jadi Buti Cell Models.	The Executive Committee was apprised about the progress made by the models of Jadi-Buti Cell. The Executive Committee decided that the Manager, Enterprise Development (Jadi-Buti Cell) to add some changes in the Annual Action Plan of the Jadi-Buti Cell and to make sure that the same will be implemented by the field functionaries. Further Chairman Executive Committee directed the Director (Himalayan Research Group) to explore the possibilities of raising of <i>Paris polyphylla</i> (Satua). Director (Himalayan search Group) suggested that 1000 No. of bulbs of <i>Paris polyphylla</i> (Satua) can be propogated in Chopal Forest Division for further multiplication of the bulbs. The Executive Committee approved the Agenda to propogate the 1000 No. of bulbs of <i>Paris polyphylla</i> (Satua) in Chopal Forest Division in participatory mode where the plot/site will be identified/selected in private land. The work shall be carried out before 31 st January, 2024. Agenda Item Stands.
11	Award Scheme for VFDSs/BMCs.	The Executive Committee was apprised that the awards to the best performing VFDSs/BMCs have been distributed in 12 th National Workshop of JICA Forestry Projects held at Shimla in the month of May, 2023.

		<p>The Executive Committee decided that these types of awards will be distributed to the best performing VFDSs/BMCs every year. Further the Chairman EC directed Addl. Project Director (M&E), Kullu to revise the criteria for selection of the best performing VFDSs/BMCs including technical parameter of plantations, documentation etc.</p> <p>Agenda item Stands.</p>
12	Monitoring of Annual Outcome Assessment.	<p>Program Manager (Monitoring/Safeguard & Publications) apprised Executive Committee that proforma for Annual Outcome Assessment Report has been circulated to all 22 DMUs. Subsequently annual outcome assessment of all these DMUs has been done but DMU Kullu, Mandi, Jogindernagar, WL Spiti and Lahaul has not submitted information. As and when reports of these DMUs come Annual Outcome Assessment will be done accordingly.</p> <p>The Chairman directed to Addl. Project Director (M&E) Kullu and Program Manager (Monitoring/Safeguard & Publications) that the Annual Outcome Assessment Report should be printed in the form of Booklet and the same be sent to this office.</p> <p>Agenda Item Stands.</p>
13	Adhering the provisions of M&E Manual in the field.	<p>Program Manager (Monitoring/Safeguard & Publications) apprised the Executive Committee that the Monitoring is carried out as per the M&E Manual Guidelines, Second tier Monitoring of Bach-I, 56 VFDS has been monitored as per the guidelines. For Batch-II 40 VFDS in 20 ranges has been monitored. Further Annual monitoring report has been prepared and will be submitted soon.</p> <p>The Chairman Executive Committee directed Addl. Project Director (M&E) Kullu and Program Manager (Monitoring/Safeguard & Publications) to make sure that the Monitoring in the field should be done as per M&E Manual and Annual Monitoring Report shall be published.</p> <p>Agenda Item Stands.</p>
14	Progress of IGAs.	<p>The Executive Committee apprised that the Total 878 SHGs have been formed till date against the target of 920 and 796 Business Plans has been approved till date. The rest 42 SHGs will be formed with approved business plans by end of the January, 2024.</p> <p>The Chairman directed to Program Manager (Marketing & Rural Financing) and Program</p>

		<p>Manager (Livelihood & Training) to make sure that</p> <ul style="list-style-type: none"> • Business Plans prepared by SHGs should be monitored properly and its sustainability aspect be kept in view. The chairman further directed that we may need to revisit the Business Plans and incorporate the Sustainability aspect in all the Business plans. • Chairman EC further directed Program Manager (Forestry & Biodiversity) to make sure that the copy of the Micro Plans in Hindi language should reach to the concerned VFDSs/SHGs/BMCs in time bound manner. Similarly Program Manager ((Livelihood & Training) should ensure the Business Plans in Hindi. <p>Agenda Items Stands.</p>
15	Exposure Visits within or outside the State.	<p>Subject Matter Specialist (Livelihood & Training) apprised that the Exposure Visits within or outside the State for Communities as well as Department/JICA Staff for FY 2023-24 has been prepared and the same is being implemented in the field.</p> <p>The Chairman EC directed Addl. Project Director (Institutional and Capacity Development) and Subject Matter Specialist (Livelihood & Training) to ensure timely completion of all the Exposure visits within or outside the State and the training in the field are also completed in a time bound manner.</p> <p>Agenda Item Stands.</p>
16	Hosting National Level JICA Forestry Project Workshop.	<p>The Member Secretary Executive Committee apprised that the National Level JICA Forestry Project workshop has been successfully hosted by JICA-PIHPFEM&L in the month of May, 2023.</p> <p>The Chairman Executive Committee appreciated the efforts of PMU and field staff for successful organizing the Workshop.</p> <p>Agenda Item dropped.</p>
17	Developing an E-commerce portal for PIHPFEM&L (JICA Funded).	<p>The Executive Committee was apprised that the E-Commerce Portal named as "Him Eco Harvest" has been prepared. Further it is informed that now the "Him Tradition" online store.in is being prepared and it will be synchronized with Brand Name "Him Tradition". The portal preparation is in process and would be sync</p>

		<p>with the company formation process.</p> <p>The Chairman Executive Committee directed Program Manager (Rural Financing & Marketing) that the following points to be noted while making the Portal:</p> <ul style="list-style-type: none"> • One line Description about the USP of every item of the products to be given. • Geo tagging of the products. • Add QR Code, for further details about the product. • To Develop Catalogue of all 24 IGAs products. <p>The Portal should be in place before 31st January, 2024.</p> <p>The Chairman Executive Committee further directed Program Manager (Rural Financing & Marketing) that a workshop of different businessmen in Shimla and around should be organized to discuss various ideas of the marketing etc.</p> <p>Agenda Item stands.</p>
--	--	--

Agenda Items-17th Meeting of Executive Committee

Item No	Agenda/Decision	Action taken
2	New Models of Jadi-Buti Cell.	<p>The Executive Committee was apprised that the two new Models of Jadi-Buti Cell has been prepared and taken to the 9th Governing Body Meeting and GB approved the same.</p> <p>The models prepared by Jadi-Buti Cell are as under:-</p> <ul style="list-style-type: none"> • Processing and value addition of Rhododendron arboreum (Burans). • Propagation of Tagetesminuta (Wild marigold) and extraction of its oil for sale. <p>The Chairman EC directed Jadi-Buti Cell to make sure the models prepared by Jadi-Buti Cell are implemented in field in letter and spirit.</p> <p>Agenda Item dropped.</p>
3.	APO for FY 2023-24.	<p>The Executive Committee was apprised that the Program Manager (Finance & Audit) prepared the concise APO and same has been approved in the 9th Governing Body Meeting.</p>

		<p>The Chairman Executive Committee directed Program Manager (Finance & Audit) to make sure that the allotment of the pending APOs should be done on time and further directed to scrutinize the allotted APOs regarding the possibility of surrender of funds from the field.</p> <p>Agenda Item stands.</p>
4.	Utilization of balance Provision under Project Management Consultancy (PMC).	<p>The Executive Committee was apprised that the Agenda Item was placed before the 9th Governing Body Meeting, and the GB gave its go ahead to take up this issue with the Donor Agency. The matter was taken up with the JICA India.</p> <p>The Chairman Executive Committee informed that the JICA India has conveyed approval to hire another Project Management Consultancy (PMC) for the rest of the Project period. The Chairman further directed Local Expert (Sustainable Forest Ecosystems Management and Biodiversity Conservation), Director (Himalayan Research Group) and JOA-IT, PMU Shimla to finalize the RFP Document for hiring of PMC and the same will be sent to JICA India Office for approval.</p> <p>Agenda Item Stands.</p>
5.	Training Calendar for the FY 2023-24.	<p>Subject Matter Specialist (Livelihood & Training) revised the training program as per suggestions made by Executive Committee and the same was approved in the 9th Governing Body Meeting.</p> <p>The Chairman directed Addl. Project Director (Institutional and Capacity Development), PMU Shimla and Subject Matter Specialist (Livelihood & Training) to make sure that the Trainings of 920 SHGs should be done before 31st March, 2024. He further directed Addl. Project Director (Institutional and Capacity Development) that:-</p> <ul style="list-style-type: none"> • The feedback of the trainings should be taken from the participants to ensure the quality of the training. • Institutions who are imparting the trainings should ensure the financial sustainability of the SHGs and mechanism should be set and put in place before undertaking any training. <p>The Chairman of Executive Committee further directed Program Manager (Livelihood & Training), Program Manager (Marketing & Rural Financing), Manager (Enterprise Development) and Subject Matter</p>

Specialist (Livelihood & Training) to work on the different IGAs and prepare the sustainability plan for the same.

Identified IGAs:

Sr. No.	IGA	Sustainability plan made by
1	Handloom/Handicraft, Machine knitting, Cutting & Tailoring, Bag Making, Pine Needle Handicrafts	Program Manager (Livelihood & Training)
2	Dairy farming, Goat Farming, Sheep Farming, Backyard Poultry, Vermi-Compost, Bee keeping	Subject Matter Specialist (Livelihood & Training)
3	Mushroom Cultivation, Aloe-vera Cultivation, Vegetable Nursery, Pattal Making, Chuli Oil Extraction	Manager (Enterprise Development)
4	Badi Making, Seera Making, Pickle & Powder Making, Ginger Garlic, Paneer Making, Haldi Processing	Program Manager (Marketing & Rural Financing)

Agenda Item Stands.

6. Procurement of Machineries, Equipment's & Tools under PFM mode for Self Help Groups.

The Executive Committee was apprised that the Agenda was placed before the 9th Governing Body Meeting and the same was approved.

The Chairman Executive Committee directed Addl. Project Director (Institutional and Capacity Development) and Program Manager (Livelihood & Training) to make sure that the Capital Cost must be allotted to remaining SHGs before 31.01.2024.

Agenda Item dropped.

7. Opening of new Multipurpose Outlets to provide market place for SHGs/CIGs.

The Executive Committee was apprised that to open the 15 new outlets at different locations of the Project, the Agenda Item was placed before the 9th Governing Body Meeting and the same was approved and the APO for the same has been allotted to the field offices.

The Chairman Executive Committee directed Program Manager (Marketing & Rural Financing) to distribute the POS Machines to Manali and Manikaran Outlets and centralized the software that will maintain the sale/purchase system. He further directed Program Manager (Marketing & Rural Financing) to make sure that the promotion material of each outlet shall be prepared and uploaded in the website of JICA Forestry Project along with the GPS location of every outlet.

Agenda Item Stands.

8.	Organization of "Saras Mela" at Division Level.	<p>The Executive Committee was apprised that the Agenda was placed before the 9th Governing Body Meeting and the same was approved and the same has been sent to the field offices.</p> <p>The Chairman Executive Committee directed Program Manager (Marketing & Rural Financing) to issue the letters to all DFOs to setup JICA Outlet in every small and large fair of their areas for sale of Products made by SHGs.</p> <p>Agenda Item dropped.</p>
9.	Honorarium to frontline staff of HPFD.	<p>The Executive Committee was apprised that the Agenda was placed before the 9th Governing Body Meeting and the same was approved and sent to the field offices.</p> <p>Agenda Item dropped.</p>

New Agenda Items:

No.	Action Items	Decisions taken in the meeting
2	Discussion about the conducting of General Body Meeting.	<p>The Executive Committee was apprised that the General Body is a decision making body of the Society on all matter as required under the HP Society Registration Act, 2006. The General Body of the Society is comprised of the members of the Governing Body, PMU Officers in the rank of DFO and above, FCCU Officers and DMU Officers. The General Body will meet once in a year to conduct the Annual General Meeting (AGEM) of the Society. The last General Body Meeting was held on 07.04.2022.</p> <p>The Executive Committee decided to organize the General Body Meeting in the 2nd week of January, 2024 under the Chairmanship of Secretary (Forts.).</p>
3	Amenities to staff and labors of PIHPFEM&L.	<p>The Executive Committee was apprised that it has been approved in the 10th Governing Body Meeting vide Agenda Item No.-14, the amenities to the staff and labors working under PMU Office of JICA-PIHPFEM&L be provided.</p> <p>The Executive Committee approved the Agenda Item.</p>
5	Detailing of Bamboo.	<p>The Executive Committee apprised that a pilot Project for Bilaspur (Ghumarwin) - Livelihood through Bamboo Products has been approved in the 10th Governing Body Meeting vide Agenda Item No.-7. Now a project report needs to be made on the same.</p> <p>The Executive Committee decided that a project report shall be made in consultation with officers of Department of Agriculture who are working on National Bamboo Mission in accordance with the 10th Governing Body Meeting. Program manager</p>

		(Forestry & Biodiversity) shall liaison with the line department for the same. It was further decided that similar possibilities may also be explored in other project areas, where families of traditional bamboo workers need the livelihood support.
6	Detailing of sacred grooves.	<p>The Executive Committee apprised that a proposal for Intervention in Sacred Groves as a part of “Satoyama” has been approved in the 10th Governing Body Meeting vide Agenda Item No.-8.</p> <p>The Executive Committee decided that the decision of the 10th Governing Body Meeting regarding intervention in Sacred Grooves shall be implemented in the Forest Ranges which are already taken under the Project.</p>
7	Discussion on visit of Supervision mission in January 2024.	<p>The Executive Committee was apprised that the JICA Supervision Mission will visit the area under PIHPFEM&L. Therefore the work regarding supervision mission needs to be carried out.</p> <p>The Executive Committee decided that Program Manager (Livelihood & Training), Program Manager (Marketing & Rural Financing) and Program Manager (Monitoring/Safeguard & Publications) will collect/maintain the convergence data and ensure that every Self Help Groups have copy of the Business Plan and Micro Plan in Hindi language. Further it is directed by the Chairman Executive Committee that all plantation must have the sign boards and Soil and Moisture Conservation works must have completed with quality. Self Help Groups registers and records must be maintained properly in all areas of the Project.</p>
8	Discussion on visit of JICA (Srilanka) Gender Expert in December 2023.	<p>The Executive Committee was apprised that the Srilankan Gender Expert visited in the Project area in December, 2023 and appreciated the works done under PIHPFM&L. The gender expert was highly impressed with the efforts of PIHPFEM&L w.r.t. the women empowerment.</p> <p>This was informatory to the Executive Committee, agenda item dropped.</p>
9	Preparation of RFP for PMC.	This Agenda was discussed vide review of the 17th Executive Committee Meeting. Therefore, the agenda item dropped from here.
10	Financial progress of FY 2023-24 and thrust on the balance period of this Financial year.	<p>The Executive Committee was apprised that against the APO approved to JICA-PIHPFEM&L of Rs. 102 Cr. expenditure of Rs. 40 Cr. has been done till 27th December, 2023 and Rs. 50 Cr. will be done till 31st December, 2023.</p> <p>The Chairman Executive Committee directed Program Manager (Audit & Finance) and Accounts Manager to make sure that the demand from the field offices against approved APO shall be released on time.</p>

11	Utilization of interest amount APO proposed for FY 2024-25.	<p>The Executive Committee was apprised about the utilization of interest amount of APO proposed for FY 2024-25.</p> <p>Program Manager (Marketing & Rural Financing) suggested that the interest amount could be used as corpus amount as a revolving funds for promotion of sale of Self Help Groups products.</p> <p>The Chairman Executive Committee directed Project Director (Admin & Finance), Addl. Project Director (Institutional and Capacity Development) and all Program Managers to come up with the ideas for utilization of interest amount before 25th January, 2024 and to discuss with the Chief Project Director (PIHPFEM&L) JICA Funded.</p>
12	Exploring the possibilities to implement CM Van Vistar Yojna in Project Divisions.	<p>The Executive Committee was apprised that in the 10th Governing Body Meeting it was decided vide Agenda Item No.-16, review of the 9th Governing Body Meeting that some of the plantation under “Mukhya Mantri Van Vistar Yojna” may be explored and be incorporated in the next FY APO.</p> <p>The Executive Committee decided that in the next financial year target of plantation, some of the plantation needs to be added under “CM Van Vistar Yojna” in the Project Divisions and for the same letter will be issued to all the DMUs for sending APO for plantation under PFM Mode for FY 2024-25. The total target for the FY 2024-25 under “CM Van Vistar Yojna” will be 50 hac. and will be carried out under PFM Mode.</p>
13	Formation of Company.	<p>The Executive Committee apprised that it was decided in the 10th Governing Body Meeting vide Agenda Item No.- 5 that initially one producers company for better marketing may be formed and the Project will provide the Rs. 12 Lakh in the form of Gran in Aid in FY 2023-24.</p> <p>The matter was discussed in the Executive Committee and decided that the formation/registration of company should be completed before 25th January, 2024. It was further directed by the Chairman that the process of selection of the Directors of the Company should be democratic and well documented at VFDS/Divisions/Circle Level.</p>
14	Propagation of Rhododendron.	<p>The Member Secretary Executive Committee apprised that Rhododendron arboreum (Lal Burans) and Pipal seeds will be sown in Mashobra and Piyontra Nurseries under Shimla and Chopal Forest Division respectively in the month of February-March 2024.</p>

		<p>The Chairman Executive Committee directed Project Director (Admin & Fin.) to make sure that the seeds of the <i>Rhododendron arboreum</i> (Lal Burans) and Pipal be sown in the nurseries properly and the report for the same should be submitted to Chief Project Director by 15th February, 2024.</p>
15	Agreement of raising Bhojpatra with HFRI.	<p>The Executive Committee apprised that agreement of raising Bhojpatra with HFRI has been done.</p> <p>This was informatory to the Executive Committee.</p> <p>The Chairman Executive Committee directed Local Expert (Sustainable Forest Ecosystems Management and Biodiversity Conservation) to explore the possibilities of raising Juniperus in Kinnaur Division as well.</p> <p>Agenda Item dropped.</p>
16	Exposure visits.	<p>The discussion has already been done vide Agenda Item-15 of the 16th Executive Committee Meeting.</p> <p>The Agenda Item was dropped from here.</p>
18	Discussion on Audit 2023.	<p>The Project Director (Admin. & Finance) informed that out of 14 old Audit Paras, 12 Audit paras has been settled in Adhoc Committee Meeting held on 21 & 22.11.2023. This was informatory to the Executive Committee.</p> <p>The agenda item was dropped.</p>
19	Training to Member Secretaries of VFDS/Dy. Rangers.	<p>The Executive Committee was apprised that the Training to Member Secretaries of VFDS/Dy. Rangers will be conducted in the month of January, 2024.</p> <p>The Chairman Executive Committee directed Subject Matter Specialist (Livelihood & Training) to make sure that the training to Member Secretaries of VFDS/Dy. Rangers will be done in the month of January, 2024 to ensure that the accounts of VFDS/BMCs are up kept in accordance with the requirements of CA. For this purpose, CA should be invited as resource person. Accounts Manager should also be associated in the training.</p>
20	Progress of Monitoring Wing.	<p>Program Manager (Monitoring/Safeguard & Publications) apprised Executive Committee that about</p>

the progress made by Monitoring wing as under:

Particulars	Financial Year				Total
	2020-21	2021-22	2022-23	2023-24	
1 Nursery monitoring	16	29	9	4	58
2 Plantation Monitoring (PFM&FD)	4	27 VFDS(294 ha)	38 VFDS (475 ha)	31 VFDS	100 VFDS
3 SWC (PFM &FD)	4	7 VFDS	34 VFDS	31 VFDS	76 VFDS
4 Community Development& Livelihood Improvement works)	4	25 VFDS	38 VFDS	31	98 VFDS
5 Review of VFDS for Award	-	-	13	-	13 VFDS

The Chairman Executive Committee directed Program Manager (Monitoring/Safeguard & Publications) to prepare Annual Progress Report of the M&E and directed to strictly follow the M&E Manual.

21 Status report of various Studies under JICA-PIHPFEM&L.

The Program Manager (Forestry & Biodiversity) apprised the Executive Committee about the different studies being carried out under the Project.

The Chairman Executive Committee directed Program Manager (Forestry & Biodiversity) to cross check the data given by different agencies and to make sure that the data should be in consonance with the Microplans of VFDSs.

22 Salary enhancement of the Staff working under JICA-PIHPFEM&L.

The matter was discussed about the salary enhancement of the Staff working under PIHPFEM&L was discussed.

The Executive Committee decided that the comparison of the salary structure, qualification etc. of other JICA Projects in the country with the JICA-PIHPFEM&L and other Projects in the Himachal Pradesh may be done, after that this Agenda will be discussed in the next Executive Committee Meeting.

23 Cluster Level Mashroom Cultivation demonstration at Kathogan, Sundernagaer Division.

The Executive Committee was apprised that a proposal has been received from DMU Suket regarding up-gradation of Mashroom cultivation exclusively for Kathogan SHGs to a cluster level. The comprehensive plan was prepared by DMU Suket for 21.8 Lakh. The Executive Committee was informed that the Members of SHGs has volunteered to give their Pvt. Land for the establishment of Cluster level Mushroom Centre. The Executive Committee approved the same and gave its go ahead for its establishment at Kathogan, DMU Suket.



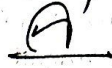
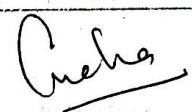






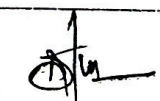


The agenda item was dropped.

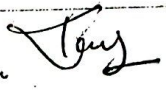


24	Any other Item with the permission of the Chair.	<p>Reimbursement of room tariff for JICA staff: The Executive Committee was appraised that GoHP has recently enhanced the tariff of the State Guest houses/FRHs to Rs. 550/- per day. The Chairman Executive Committee was requested to approve the same to the PIHPFEM&L (JICA Funded) staff who are staying in the State Govt. Guest Houses/FRHs during their field visits.</p> <p>The Executive Committee decided that the same will be reimbursed to all the JICA staff who are staying in the rest houses during field tour and the same will be reimbursed along with the travel allowance (T.A.) bills on production of the receipt of the tariff provided in the Guest Houses.</p>
----	--	--

***** The meeting ended with a vote of thanks to Chair*****



Attendance sheet for the 18th Meeting of Executive Committee of "Society for Improvement of Forest Ecosystems Management & Livelihoods in H.P." regd. for implementation of "JICA assisted Project for Improvement of Himachal Pradesh Forest Ecosystems Management & Livelihoods" on 26.12.2023 at O/o Chief Project Director (JICA-PIHPFEM&L), Shimla.

S. No.	Name	Designation	E-mail ID	Signature
1	Dr. SUSHIL KAPTA	Expert (Forest & Biodiversity)	suskpta59@gmail.com	
2	Dr. Lal Singh	Director Himalayan Research Group, Shimla	lalhsrg@gmail.com	
3	Hem Raj Bhardwaj	ADD (M+E)	hrj1077@gmail.com	
4	Neha Chakravarty	Manager JB Cell	nc.jicaforest@gmail.com	
5	Priya	Pm (Livelihood & Training)	priyakaundal05@gmail.co	
6	Dr. Manohar Lal	PM (M&E) Kallu	manohar.lal.thakur@gmail.com	
7	Vinod Sharma	PM (M&E & Rural Eng) PMU Shimla - II	Vinod Sharma, pm. STC @ gmail, com	
8	Rajneesh kumar	PM (GIS) PMU Shimla -	rajneesh-1327@gmail.com	
9	D.K. VJ	APD (T&S)	APD T&S 2023@gmail.com	
10	Sureshtha Nand	PD (Fin & Adm)		
11	Dinesh Kumar	Accounts Manager		
12	Reena Sharma	SMS (T&L)	Sharmareena0277@gmail.com	
13	Arvind K Verma	PM (Audit cum Fin.)		

S. No.	Name	Designation	E-mail ID	Signature
14	Dr. Kanchan Devi	PM CF & B)	kanchandevi@gmail.com	
15	Pooja	sdemo		
16	Disha Gautam	SMS (AIS/MIS)	gautamidisha@gmail.com	
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				